# NOTICE OF ANNUAL GENERAL MEETING 2024

NOTICE is hereby given that the ANNUAL GENERAL MEETING of the Company will be held on

**Thursday 2 May 2024 at 5.30pm**

**In-Person at the ELA Annual Conference, ETC Venues, 133 Houndsditch, London EC3A 7BX**

**The meeting will be held as an in-person meeting, and you need to register to attend at:**

**https://www.elaweb.org.uk/training-and-events/1477**

**AGENDA**

**Ordinary Business**

1. Approval of Minutes from the 2023 Annual General Meeting
2. To receive the directors' Annual Report.
3. Articles of Association – A discussion about future updates
4. Finance report:
   1. To approve the company's annual accounts for the year ended 31 December 2023
   2. Members’ authorisation for the appointment of HWB Chartered Accountants as auditors to hold office from the conclusion of the 2024 AGM until the conclusion of the 2025 AGM and to authorise the directors to fix the remuneration of the auditors.
5. Welcome the new Management Committee 2024-2026

By Order of the Board



Dan Pollard Dated: 18 April 2024

Acting Secretary

***A member of the Company entitled to attend and vote at this Meeting is entitled to appoint a proxy and vote on his behalf. A proxy need not also be a member of the Company.***